

## EMD Return Goods Request Form

Fill in the appropriate detail and fax to your 3M Customer Service Representative (CSR) in Austin, Texas: 1-800-245-0329.  
Your 3M CSR will evaluate your request and provide a Return Goods Authorization number (RGA), which will authorize the return.

---

Date: \_\_\_\_\_  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax Number: \_\_\_\_\_

---

**Reason for Return:**     **Quarterly Inventory**             **3M Error**             **Product Quality Failure**  
 **Other (explain):** \_\_\_\_\_  
\_\_\_\_\_

---

Catalog/Prod. Description	PO/ 3M Invoice #	UPC Number	QTY.	Purchase Price	Distributor Assessment	
					Full Case w/ unopened inner packs (Yes/No)	Broken Case w/ unopened inner packs (Yes/No)
1 _____	_____	_____	_____	_____	_____	_____
2 _____	_____	_____	_____	_____	_____	_____
3 _____	_____	_____	_____	_____	_____	_____
4 _____	_____	_____	_____	_____	_____	_____
5 _____	_____	_____	_____	_____	_____	_____
6 _____	_____	_____	_____	_____	_____	_____
7 _____	_____	_____	_____	_____	_____	_____
8 _____	_____	_____	_____	_____	_____	_____
9 _____	_____	_____	_____	_____	_____	_____
10 _____	_____	_____	_____	_____	_____	_____

**Deductions made against return goods are not allowed.** The credit memorandum will be issued by your 3M CSR following receipt of the return material.

Only products in saleable condition will be considered for return. Product received in non-saleable condition, in 3M's sole determination, will not be returned but destroyed with no credit issued. 3M reserves the right to determine saleability.

Reference EMD's return goods policy to ensure returns are within 3M's written policy.